

No. A.33014/3/2022 – ATI
GOVERNMENT OF MIZORAM
ADMINISTRATIVE TRAINING INSTITUTE
MIZORAM : AIZAWL

Dated Aizawl, the 6th May, 2026.

To

- 1) All Administrative Heads
- 2) All Heads of Department
- 3) All Heads of Commissioner, Boards, etc.

Subject : Training Course on Basic Service Rules & Financial Rules for Pay Level 7 – 9 to be conducted from 18.05.2026 to 17.07.2026.

Sir/Madam,

The Training Course on Basic Service Rules & Financial Rules for Pay Level 7 – 9 working under Government of Mizoram will be conducted at Administrative Training Institute from 19.05.2026 – 17.07.2026. Details of eligibility conditions, procedure for nomination and other information relating to the training and facilities available are given Annexure-1.

2. Nomination form for the Training Course may be submitted in hard copy (Nomination form enclosed) or online at <https://forms.gle/x7pqiViMHbBjjgqc9>. Nominees must ensure that his/her nomination is approved by his/her controlling authority before applying the above mentioned training.

3. Nominations of eligible officials complete in all respect should reach the undersigned latest by 13th May, 2026. And, only such officials, whose nominations are accepted for the training course by the ATI, would be allowed to join. No candidate over 50 years of age shall be entertained.

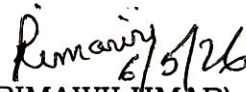
4. Concerned Course Director, detailed below may be contacted for any information/clarification.

Name : Joseph Lahmangaiha
Assistant Director, ATI & Course Director
Contact : 9612540901



Encl: As above.

Yours faithfully,


(LALRIMAWII HMAR)

Joint Director (Trg)
Administrative Training Institute
Mizoram : Aizawl

Memo No.A.33014/3/2022 – ATI : Dated Aizawl, the 6th May, 2026

Copy to:-

1. All concerned Course Coordinators, Administrative Training Institute for information.
2. Website Manager, ATI.
3. File copy.


Joint Director (Trg)
Administrative Training Institute
Mizoram : Aizawl

COURSE INFORMATION SHEET

TITLE: TRAINING ON BASIC SERVICE RULES AND FINANCIAL RULES

ELIGIBILITY CONDITIONS: A regular employee – Pay Level 7 – 9 working under Government of Mizoram having minimum continuous service as below:

- 1) Level 8&9 of the Pay Matrix – 1 (One) year
- 2) Level 7 of the Pay Matrix – 2 (Two) years

No candidate over 50 years of age shall be entertained.

MODE OF TRAINING & VENUE: Offline at Administrative Training Institute, MINECO.

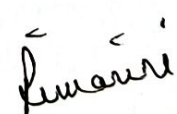
DURATION: 2 (Two) Months w.e.f. 18th May – 17th July, 2026.

Last date for submission of nomination: 13.05.2026.

Selected candidates by ATI shall be intimated through ATI website. No separate communication by post would be issued by ATI and therefore the participants may see the website of ATI regularly i.e. www.ati.mizoram.gov.in

ACCOMMODATION: Administrative Training Institute has a modest Guest Rooms facility where rooms are available for outstation trainees on first-come-first-served basis. Selected participants who require renting the Hostel/Guest Rooms are requested to apply for the rooms only after acceptance of their nomination during office hours i.e 9AM to 5PM.

Contact person for hostel booking: Pi K. Lalneihthangi, LDC, ATI
Ph. No.- 9862532023


(LALRIMAWII HMAR)
Joint Director (Trg)
Administrative Training Institute
Mizoram : Aizawl.