

ADMINISTRATIVE TRAINING INSTITUTE

NOMINATION FORM FOR GOVT. SERVANT

(Particulars to be filled in capital letters)

1. Name of the Training Programme	:										
2. Name	:										
3. Sex	:	<div>Male</div>			<div>Female</div>			<div>Others</div>			
4. Date of Birth	:	<div>D</div>	<div>D</div>	<div>M</div>		<div>M</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	
5. Date of Superannuation	:	<div>D</div>	<div>D</div>	<div>M</div>		<div>M</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	
6. Designation	:										
7. Date of Entry	:	<div>D</div>	<div>D</div>	<div>M</div>		<div>M</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	
8. Date of entry into Present grade	:	<div>D</div>	<div>D</div>	<div>M</div>		<div>M</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	<div>Y</div>	
9. Method of Recruitment whether by	:	<div>Direct</div>			<div>Regularisation</div>			<div>Absorption</div>		<div>Others</div>	
10. Whether confirmed or not	:	<div>Confirmed</div>					<div>Not confirmed</div>				
11. Name of Office	:										
12. Department/Organization	:										
13. Group	:	<div>A</div>	<div>B</div>			<div>C</div>		<div>D</div>			
14. Service/Cadre	:										
15. Contact details	:	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	Landline, if any			
Whatsapp No :	:	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
16. Whether this kind of training was attended earlier:	:						<div>YES</div>		<div>NO</div>		
17. Whether residential accomodation is needed or not:	:						<div>YES</div>		<div>NO</div>		

Important Note :

1. Submission of nomination should not be regarded as final selection. Selected candidates will be informed of their selection through SMS/Whatsapp message/Phone Call.
2. Nomination form need no official forwarding letter from the Office/Department.

Signature of Applicant with date :

Signature of Controlling Officer with seal :